



This Concept Note Proposals consists of 4 sections:

Section 1: Applicant Contact Details

- Form attached to be filled in with contact details

Section 2: Project Information

- Proposals should clearly and concisely state the unique capabilities, experience and the advantages of the respondent, and demonstrate the respondent's capability to satisfy the requirements of the Innovation and Technology Hub (Science Park).
- We are looking for willing and wanting partners in a techno Community whereby knowledge based enterprises can foster socio economic development which ultimately will lead to job creation
- The tenant mix we are seeking is within the technology sectors and those that will provide business support services.

Section 3: Business Plan

- Should indicate how the Business Strategy will;
 - Foster entrepreneurship and incubate new innovative companies.
 - Enhance synergy between industry , government and academic institutions
 - Set up strategic partnerships with Private Sector Business to support sustainable enterprises
 - Partnership with University Research and development

Section 4: Legal Requirements

- Applicants must state their desired length of lease period required for their Business operations
- Applicants must define the intended form and structure of the Business entity and any proposed partnership or joint venture must be clearly explained. A chart or diagram of tenant entity showing structure (percentage) of ownership and investment must be included their Business model

NOTES:

- a. Proposals showing potential to meet the requirements for inclusion in the Technology Park(s) and demonstrating sound Business and Socio-Economical cases will be short-listed for further detailed analysis, including submission of detailed Feasibility Studies and Funding proposals, as part of a Best and Final Offer (BAFO) phase. The allocation of property within the hubs(s) for development proposals meeting the requisite criteria will be based on the extent to which they meet the objectives of the Technology Park initiative.
- b. GWI Project Managers reserves the right to conduct interviews with or pose questions in writing to respondents in order to clarify the content of their proposals and to ensure a full and complete understanding of each proposal.

SECTION 1: APPLICANT CONTACT DETAILS

1.1 Name of Organisation	
1.2 Current Nature of Business	
1.3 Organisation Registration No.	
1.4 Relevant Contact Person	
1.5 Designation	
1.6 Telephone Number	
1.7 Mobile Number	
1.8 Fax Number	
1.9 E-mail Address	

SECTION 2: PROJECT INFORMATION

2.1 Location of Project – in which geographical areas are you interested in securing a space?			
Techno Parks	Yes/No	Size/Space required	Proposed Lease Term
Pietermaritzburg			
Newcastle			
Port Shepstone			
Richards Bay			
2.2 Project Name			
2.3 Sector			

2.4 Provide a brief project background and description of the project. This section should include a detailed narrative describing all relevant aspects of the project. The description should address:-

2.4.1 The proposed or specific use for the property

2.4.2 What facilities are required for your proposed project?

2.4.3 List of potential off takes and any letters of interest or intent from potential off takers

2.5 List the main activities to be undertaken during the implementation of the project.

SECTION 3: BUSINESS PLAN

3.1 Does a Business Plan exist?

Yes	
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No	
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If “Yes” please provide responses to the questions below.

3.2 Does the business plan have a comprehensive Marketing Plan?

Yes	
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No	
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3.3 Does the business plan have a comprehensive 5-year Financial Plan?

Yes	
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No	
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NOTE: Applicants that answered “Yes” to the above may be required to submit the business plan at short notice.

SECTION 4: LEGAL REQUIREMENTS

Please complete this section if your business requires developmental approvals.

4.1 Does your project need development approval?

Yes	
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No	
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If “Yes” please provide responses to the questions below.

4.2 If the project requires an EIA, please provide details on:

Date of application	
Expected date of finalization	
Expected challenges	

4.3 If the project requires zoning, please provide details on:

Date of application	
Expected date of finalization	
Expected challenges	

4.4 If applicable, please provide details of any other development approvals required for the project.

Date of application	
Expected date of finalization	
Expected challenges	

I declare that the information provided in this concept proposal is true and correct.

NOTE: The parties will be bound by non-disclosure agreement to protect confidential information and such shall constitute a binding and enforceable agreement.